Before completing this notice please read the guidance notes at the end of the notice. If you are completing this notice by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written or typed in black ink. Use additional sheets if necessary.

You should keep a copy of the completed notice for your records. You must send at least one copy of this notice to the licensing authority and additional copies must be sent to the chief officer of police and the local authority exercising environmental health functions for the area in which the premises are situated. The licensing authority will give to you written acknowledgement of the receipt of the notice.

1. The personal details of premises user (Please	read note 1)
1. Your name	
Title	
Surname	
Forenames	
2. Previous names (Please enter details of any p	revious names or maiden names, if applicable. Please
continue on a separate sheet if necessary)	
Title Mr Mrs Miss Ms	Other (please state)
Surname	
Forenames	
3. Your date of birth	
4. Your place of birth	
5. National Insurance Number	
6. Your current address (We will use this address	ss to correspond with you unless you complete the
separate correspondence box below)	
7. Other contact details	
Telephone numbers	
Daytime	
Evening (optional)	
Mobile (optional)	
Fax number (optional)	
E-Mail address	
(if available)	
8. Alternative address for correspondence (If yo	u complete the details below, we will use this
address to correspond with you)	,
<u> </u>	
Post town	Postcode
9. Alternative contact details (if applicable)	

r		1
Telephone numbers:		
Daytime		
Evening (optional)		
Mobile (optional)		
Fax number (optional)		
E-Mail address		
(if available)		
2. The premises		
		ere you intend to carry on the licensable activities or, if it
	description	(including the Ordnance Survey references)
(Please read note 2)		
Shindigger Secret Garden, Gro	ound Floor o	f Talbot Mill, 44 Ellesmere Street, M15 4JY
Does a premises licence or clu	b premises c	certificate have effect in relation to the premises (or any
		ne licence or certificate number below.
<u> </u>		
Premises licence number		N/A
Club premises certificate numb	Club premises certificate number N/A	
		es at this address or intend to restrict the area to which this d details below. (Please read note 3)
N/A		
Please describe the nature of the	ne premises	below. (Please read note 4)
Event space on the ground floo	or of Talbot	Mill
1		
Diagram de autoria de la Cal		(Dl
Please describe the nature of the event below. (Please read note 5)		
The purpose of this TEN is to a from 13:00 hrs until 23:00 hrs		able activities to take place on 1st, 2nd and 3rd July 2022
There will be food and beverag	ges on sale.	

3. The licensable activities		
Please state the licensable activities that you intend to carry on at the premises (pleas activities you intend to carry on). (Please read note 6)	se tick all li	censable
The sale by retail of alcohol		
The supply of alcohol by or on behalf of a club to, or to the order of, a member of the	e club	
The provision of regulated entertainment		
The provision of late night refreshment		
Are you giving a late temporary event notice? (Please read note 7)		
Please state the dates on which you intend to use these premises for licensable activit (Please read note 8)	ties.	
1st, 2nd and 3rd July 2022	<b>'</b>	
Please state the times during the event period that you propose to carry on licensable give times in 24 hour clock). (Please read note 9)	activities (	please
From 13:00 hrs until 23:00 hrs each day		
Please state the maximum number of people at any one time that you intend to allow at the premises during the times when you intend to carry on licensable activities, in staff, organisers or performers. (Please read note 10)		
If the licensable activities will include the supply of alcohol, please state whether the supplies will be for consumption on or off the premises, or both (please tick as appropriate). (Please read note 11)	On the premises only	
	Off the premises only	
	Both	
Please state if the licensable activities will include the provision of relevant entertain state the times during the event period that you propose to provide relevant entertain note 12)  N/A		

4. Personal licence holders (Please r	ead note 13)		
Do you currently hold a valid person (Please tick)	al licence?	Yes 🖂	No
If "Yes" please provide the details of	your personal licence below.		
Issuing licensing authority	Manchester City Council		
Licence number Date of issue Date of expiry Any further relevant details	175177 20/04/2015		
5 Previous temporary event notices	you have given (Please read note 14 and tick the box	es that a	nnly
to you)	you have given (I lease lead note 14 and dex the box	cs mat a	фрту
	ary event notice in respect of any premises for ear as the event for which you are now giving this	Yes	No
	nber of temporary event notices (including the es, if any) you have given for events in that same	N/A	
Have you already given a temporary event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this not	event notice for the same premises in which the ce?	Yes	No
6. Associates and business colleague	s (Please read note 15 and tick the boxes that apply to	you)	
	mporary event notice for an event in the same you are now giving a temporary event notice?	Yes	No
	Il number of temporary event notices (including the es, if any) your associate(s) have given for events		N/A
Has any associate of yours already gin which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this not	ven a temporary event notice for the same premises ce?	Yes	No 🔀
	n business carrying on licensable activities given a n the same calendar year as the event for which you tice?	Yes	No
If answering yes, please state the total	Il number of temporary event notices (including the es, if any) your business colleague(s) have given	N/A	
Has any person with whom you are i	n business carrying on licensable activities already e same premises in which the event period:	Yes	No

7. Checklist (Please read note 16)	
I have: (Please tick the appropriate boxes)	
Sent at least one copy of this notice to the licensing authority for the area in which the premises are situated	
Sent a copy of this notice to the chief officer of police for the area in which the premises are situated	$\boxtimes$
Sent a copy of this notice to the local authority exercising environmental health functions for the area in which the premises are situated	
If the premises are situated in one or more licensing authority areas, sent at least one copy of this notice to each additional licensing authority	
If the premises are situated in one or more police areas, sent a copy of this notice to each additional chief officer of police	
If the premises are situated in one or more local authority areas, sent a copy of this notice to each additional local authority exercising environmental health functions	
Made or enclosed payment of the fee for the application	
Signed the declaration in Section 9 below	
	•
8. Condition (Please read note 17)	
It is a condition of this temporary event notice that where the relevant licensable activities described in the condition of this temporary event notice that where the relevant licensable activities described in the condition of this temporary event notice that where the relevant licensable activities described in the condition of this temporary event notice that where the relevant licensable activities described in the condition of this temporary event notice that where the relevant licensable activities described in the condition of the condi	
Section 3 above include the supply of alcohol that all such supplies are made by or under the au	thority
of the premises user.	
9. Declarations (Please read note 18)	
The information contained in this form is correct to the best of my knowledge and belief.  I understand that it is an offence:	
(i) to knowingly or recklessly make a false statement in or in connection with this temporary ev	ant
notice and that a person is liable on summary conviction for such an offence to a fine not exceed	
level 5 on the standard scale; and	ang
(ii) to permit an unauthorised licensable activity to be carried on at any place and that a person in	is liable
on summary conviction for any such offence to a fine not exceeding £20,000, or to imprisonme	
term not exceeding six months, or to both.	
Signature	
Date	
Name of	
Person signing Person significant Perso	

10. Acknowledge	10. Acknowledgement (Please read note 19)	
I acknowledge receipt of this temporary event notice.		
Signature		
Signature	On behalf of the licensing authority	
Date	, and the second	
Name of Officer		
signing		

## **NOTES**

### General

In these notes, a person who gives a temporary event notice is called a "premises user".

The police and local authority exercising environmental health functions may intervene on the grounds of any of the four licensing objectives (the prevention of crime and disorder, public safety, the prevention of public nuisance, and the protection of children from harm) to prevent the occurrence of an event at which permitted temporary activities are to take place or to agree a modification of the arrangements for such an event. However, the licensing authority will intervene of its own volition in the cases described below.

First, it will issue a counter notice if there is an objection to a late temporary event notice (see note 7 below).

Secondly, it may issue a notice in relation to its decision to impose conditions on a temporary event notice (see note 2 below).

Thirdly, it will issue a counter notice if the first, second, third and fifth of the limits set out below would be exceeded. If any of the limits below are breached or if a counter notice has been issued, any licensable activities taking place would be unauthorised and the premises user would be liable to prosecution. The limitations apply to:

- the number of times a person may give a temporary event notice (50 times per year for a personal licence holder and 5 times per year for other people);
- the number of times a person may give a late temporary event notice (10 times per year for a personal licence holder and 2 times per year for other people);
- the number of times a temporary event notice may be given in respect of any particular premises (12 times in a calendar year);
- the length of time a temporary event may last for these purposes (168 hours or 7 days):
- the maximum aggregate duration of the periods covered by temporary event notices at any individual premises (21 days per calendar year); and
- the scale of the event in terms of the maximum number of people attending at any one time (a maximum of 499).

For the purposes of determining the overall limits of 50 temporary event notices per personal licence holder (in a calendar year) and of 5 for a non-personal licence holder (in a calendar year), temporary event notices given by an associate or a person who is in business with a premises user (and that business involves carrying on licensable activities) count towards those totals. The limits applying to late temporary event notices are included within the overall limits applying to the total number of temporary event notices. Note 15 below sets out the definition of an "associate".

When permitted temporary activities take place, a premises user must ensure that either:

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1. The personal details of premises user (Please	read note 1)
1. Your name	
Title	
Surname	
Forenames	
	revious names or maiden names, if applicable. Please
continue on a separate sheet if necessary)	
Title Mr Mrs Miss Ms	Other (please state)
Surname	
Forenames	
3. Your date of birth	
4. Your place of birth	
5. National Insurance Number	
6. Your current address (We will use this address	ss to correspond with you unless you complete the
separate correspondence box below)	
Post town	Postcode Postcode
7. Other contact details	
Telephone numbers	
Daytime	
Evening (optional)	
Mobile (optional)	
Fax number (optional)	
E-Mail address	
(if available)	
8. Alternative address for correspondence (If yo	ou complete the details below, we will use this
address to correspond with you)	,
Post town	Postcode Postcode
9. Alternative contact details (if applicable)	

Telephone numbers:		
Daytime		
Evening (optional)		
Mobile (optional)		
Fax number (optional)		
E-Mail address		
(if available)		
2. The premises		
		ere you intend to carry on the licensable activities or, if it
has no address, give a detailed	description	(including the Ordnance Survey references)
(Please read note 2)		
Shindigger Secret Garden, Grou	und Floor o	f Talbot Mill, 44 Ellesmere Street, M15 4JY
		pertificate have effect in relation to the premises (or any ne licence or certificate number below.
Premises licence number	Premises licence number N/A	
Club premises certificate numb	Club premises certificate number N/A	
		es at this address or intend to restrict the area to which this d details below. (Please read note 3)
N/A		
Please describe the nature of the	e premises	below. (Please read note 4)
Event space on the ground floo	r of Talbot	Mill
Please describe the nature of the event below. (Please read note 5)		
The purpose of this TEN is to allow licensable activities to take place on 8th, 9th and 10th July 2022 from 13:00 hrs until 23:00 hrs each day.  There will be food and beverages on sale.		

3. The licensable activities		
Please state the licensable activities that you intend to carry on at the premises (pleas activities you intend to carry on). (Please read note 6)	e tick all lic	ensable
The sale by retail of alcohol		]
The supply of alcohol by or on behalf of a club to, or to the order of, a member of the	e club	
The provision of regulated entertainment		
The provision of late night refreshment		
Are you giving a late temporary event notice? (Please read note 7)		
Please state the dates on which you intend to use these premises for licensable activit (Please read note 8)	ties.	
8 <sup>th</sup> , 9 <sup>th</sup> , and 10 <sup>th</sup> July 2022	1	
Please state the times during the event period that you propose to carry on licensable give times in 24 hour clock). (Please read note 9)	activities (p	olease
From 13:00 hrs until 23:00 hrs each day		
Please state the maximum number of people at any one time that you intend to allow at the premises during the times when you intend to carry on licensable activities, in staff, organisers or performers. (Please read note 10)		nt 400
If the licensable activities will include the supply of alcohol, please state whether the supplies will be for consumption on or off the premises, or both (please tick as appropriate). (Please read note 11)	On the premises only	
	Off the premises only	
	Both	
Please state if the licensable activities will include the provision of relevant entertain state the times during the event period that you propose to provide relevant entertain note 12)  N/A		

4. Personal licence holders (Please r	ead note 13)		
Do you currently hold a valid person (Please tick)	al licence?	Yes 🖂	No
If "Yes" please provide the details of	your personal licence below.		
Issuing licensing authority	Manchester City Council		
Licence number Date of issue Date of expiry Any further relevant details	175177 20/04/2015		
5 Previous temporary event notices	you have given (Please read note 14 and tick the box	es that a	nnly
to you)	you have given (1 lease lead note 14 and tiek the box	cs that t	фрту
	ary event notice in respect of any premises for ear as the event for which you are now giving this	Yes	No 🗌
	nber of temporary event notices (including the es, if any) you have given for events in that same	1	
Have you already given a temporary event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this not	event notice for the same premises in which the	Yes	No
6. Associates and business colleague	s (Please read note 15 and tick the boxes that apply to	you)	
	mporary event notice for an event in the same you are now giving a temporary event notice?	Yes	No
	Il number of temporary event notices (including the es, if any) your associate(s) have given for events		N/A
Has any associate of yours already gin which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this not	ven a temporary event notice for the same premises ce?	Yes	No 🔀
	n business carrying on licensable activities given a n the same calendar year as the event for which you tice?	Yes	No
If answering yes, please state the total	Il number of temporary event notices (including the es, if any) your business colleague(s) have given	N/A	
Has any person with whom you are i	n business carrying on licensable activities already e same premises in which the event period:	Yes	No

7. Checklist (Please read note 16)	
I have: (Please tick the appropriate boxes)	
Sent at least one copy of this notice to the licensing authority for the area in which the	
premises are situated	
Sent a copy of this notice to the chief officer of police for the area in which the premises are	
situated	
Sent a copy of this notice to the local authority exercising environmental health functions for	
the area in which the premises are situated	
If the premises are situated in one or more licensing authority areas, sent at least one copy of	
this notice to each additional licensing authority	
If the premises are situated in one or more police areas, sent a copy of this notice to each	
additional chief officer of police	
If the premises are situated in one or more local authority areas, sent a copy of this notice to	
each additional local authority exercising environmental health functions	
Made or enclosed payment of the fee for the application	
Signed the declaration in Section 9 below	
8. Condition (Please read note 17)	
It is a condition of this temporary event notice that where the relevant licensable activities described activitie	ibed in
Section 3 above include the supply of alcohol that all such supplies are made by or under the au	thority
of the premises user.	
9. Declarations (Please read note 18)	
The information contained in this form is correct to the best of my knowledge and belief.	
I understand that it is an offence:	
(i) to knowingly or recklessly make a false statement in or in connection with this temporary ev	ent
notice and that a person is liable on summary conviction for such an offence to a fine not exceed	
level 5 on the standard scale; and	C
(ii) to permit an unauthorised licensable activity to be carried on at any place and that a person i	s liable
on summary conviction for any such offence to a fine not exceeding £20,000, or to imprisonment	nt for a
term not exceeding six months, or to both.	
Signature	
Date	
Name of Person signing	

10. Acknowledge	10. Acknowledgement (Please read note 19)	
I acknowledge receipt of this temporary event notice.		
Signature		
Signature	On behalf of the licensing authority	
Date	, and the second	
Name of Officer		
signing		

## **NOTES**

### General

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- the number of times a person may give a late temporary event notice (10 times per year for a personal licence holder and 2 times per year for other people);
- the number of times a temporary event notice may be given in respect of any particular premises (12 times in a calendar year);
- the length of time a temporary event may last for these purposes (168 hours or 7 days):
- the maximum aggregate duration of the periods covered by temporary event notices at any individual premises (21 days per calendar year); and
- the scale of the event in terms of the maximum number of people attending at any one time (a maximum of 499).

For the purposes of determining the overall limits of 50 temporary event notices per personal licence holder (in a calendar year) and of 5 for a non-personal licence holder (in a calendar year), temporary event notices given by an associate or a person who is in business with a premises user (and that business involves carrying on licensable activities) count towards those totals. The limits applying to late temporary event notices are included within the overall limits applying to the total number of temporary event notices. Note 15 below sets out the definition of an "associate".

When permitted temporary activities take place, a premises user must ensure that either:

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1. The personal details of premises user (Please	e read note 1)
1. Your name	
Title	
Surname	
Forenames	
	previous names or maiden names, if applicable. Please
continue on a separate sheet if necessary)	
Title Mr Mrs Miss Ms	Other (please state)
Surname	
Forenames	
3. Your date of birth	
4. Your place of birth	
5. National Insurance Number	
	ss to correspond with you unless you complete the
separate correspondence box below)	
Post town	Postcode
7. Other contact details	·
Telephone numbers	
Daytime	
Evening (optional)	
Mobile (optional)	
Fax number (optional)	
E-Mail address	
(if available)	
8. Alternative address for correspondence (If ye	ou complete the details below, we will use this
address to correspond with you)	
Doot toxy	Doston do
Post town	Postcode
0. Alternative contest datails (if applicable)	
9. Alternative contact details (if applicable)	

1		
Telephone numbers:		
Daytime		
Evening (optional)		
Mobile (optional)		
Fax number (optional)		
E-Mail address		
(if available)		
2. The premises		
		ere you intend to carry on the licensable activities or, if it
	description	(including the Ordnance Survey references)
(Please read note 2)		
Shindigger Secret Garden, Gro	und Floor o	f Talbot Mill, 44 Ellesmere Street, M15 4JY
Does a premises licence or club	premises c	pertificate have effect in relation to the premises (or any
		ne licence or certificate number below.
<u> </u>		
Premises licence number		N/A
Club premises certificate numb	er	N/A
		es at this address or intend to restrict the area to which this d details below. (Please read note 3)
N/A		
Please describe the nature of th	e premises l	below. (Please read note 4)
Event space on the ground floo	r of Talbot	Mill
1 5 6 1 11 11 11 11 11 11 11 11 11 11 11 11		
Please describe the nature of th	e event bala	w (Please read note 5)
Please describe the nature of the event below. (Please read note 5)		
The purpose of this TEN is to a	llow license	able activities to take place on 15th, 16th and 17th July 2022
from 13:00 hrs until 23:00 hrs		and 17 July 2022
There will be food and beverag	es on sale.	

3. The licensable activities		
Please state the licensable activities that you intend to carry on at the premises (pleas activities you intend to carry on). (Please read note 6)	se tick all lic	censable
The sale by retail of alcohol		
The supply of alcohol by or on behalf of a club to, or to the order of, a member of the	e club	]
The provision of regulated entertainment		]
The provision of late night refreshment		]
Are you giving a late temporary event notice? (Please read note 7)		]
Please state the dates on which you intend to use these premises for licensable activit (Please read note 8)	ties.	
15 <sup>th</sup> , 16 <sup>th</sup> and 17 <sup>th</sup> July 2022	<u>'</u>	
Please state the times during the event period that you propose to carry on licensable give times in 24 hour clock). (Please read note 9)	activities (	please
From 13:00 hrs until 23:00 hrs each day		
Please state the maximum number of people at any one time that you intend to allow at the premises during the times when you intend to carry on licensable activities, in staff, organisers or performers. (Please read note 10)		
If the licensable activities will include the supply of alcohol, please state whether the supplies will be for consumption on or off the premises, or both (please tick as appropriate). (Please read note 11)	On the premises only	
	Off the premises only	
	Both	
Please state if the licensable activities will include the provision of relevant entertain state the times during the event period that you propose to provide relevant entertain note 12)  N/A		

4. Personal licence holders (Please r	ead note 13)		
Do you currently hold a valid personal licence? (Please tick)		Yes	No
If "Yes" please provide the details of	your personal licence below.		
Issuing licensing authority	Manchester City Council		
Licence number Date of issue Date of expiry Any further relevant details			
5 Dravious tamporary avant notices	you have given (Please read note 14 and tick the box	es that s	nnly
to you)	you have given (Flease lead note 14 and tick the box	les mai a	ıppıy
	ary event notice in respect of any premises for ear as the event for which you are now giving this	Yes 🖂	No
	nber of temporary event notices (including the es, if any) you have given for events in that same	2	
Have you already given a temporary event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this not	event notice for the same premises in which the	Yes	No
6. Associates and business colleague	s (Please read note 15 and tick the boxes that apply to	you)	
	mporary event notice for an event in the same you are now giving a temporary event notice?	Yes	No
	Il number of temporary event notices (including the es, if any) your associate(s) have given for events		N/A
Has any associate of yours already gin which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this not	ven a temporary event notice for the same premises ce?	Yes	No 🔀
	n business carrying on licensable activities given a n the same calendar year as the event for which you tice?	Yes	No
If answering yes, please state the total	Il number of temporary event notices (including the es, if any) your business colleague(s) have given	N/A	
Has any person with whom you are i	n business carrying on licensable activities already e same premises in which the event period:	Yes	No

7. Checklist (Please read note 16)	
I have: (Please tick the appropriate boxes)	
Sent at least one copy of this notice to the licensing authority for the area in which the	
premises are situated	
Sent a copy of this notice to the chief officer of police for the area in which the premises are	$\boxtimes$
situated	
Sent a copy of this notice to the local authority exercising environmental health functions for	
the area in which the premises are situated	
If the premises are situated in one or more licensing authority areas, sent at least one copy of	
this notice to each additional licensing authority	
If the premises are situated in one or more police areas, sent a copy of this notice to each	
additional chief officer of police	
If the premises are situated in one or more local authority areas, sent a copy of this notice to	
each additional local authority exercising environmental health functions	
Made or enclosed payment of the fee for the application	
Signed the declaration in Section 9 below	$\boxtimes$
8. Condition (Please read note 17)	
It is a condition of this temporary event notice that where the relevant licensable activities descr	ibed in
Section 3 above include the supply of alcohol that all such supplies are made by or under the au	thority
of the premises user.	
9. Declarations (Please read note 18)	
The information contained in this form is correct to the best of my knowledge and belief.	
I understand that it is an offence:	
(i) to knowingly or recklessly make a false statement in or in connection with this temporary ev	ent
notice and that a person is liable on summary conviction for such an offence to a fine not exceed	
level 5 on the standard scale; and	Ü
(ii) to permit an unauthorised licensable activity to be carried on at any place and that a person i	s liable
on summary conviction for any such offence to a fine not exceeding £20,000, or to imprisonment	
term not exceeding six months, or to both.	
Signature	
Signature	
Signature Date	

10. Acknowledge	10. Acknowledgement (Please read note 19)	
I acknowledge receipt of this temporary event notice.		
Signature		
Signature	On behalf of the licensing authority	
Date	, and the second	
Name of Officer		
signing		

## **NOTES**

### General

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- the number of times a person may give a late temporary event notice (10 times per year for a personal licence holder and 2 times per year for other people);
- the number of times a temporary event notice may be given in respect of any particular premises (12 times in a calendar year);
- the length of time a temporary event may last for these purposes (168 hours or 7 days):
- the maximum aggregate duration of the periods covered by temporary event notices at any individual premises (21 days per calendar year); and
- the scale of the event in terms of the maximum number of people attending at any one time (a maximum of 499).

For the purposes of determining the overall limits of 50 temporary event notices per personal licence holder (in a calendar year) and of 5 for a non-personal licence holder (in a calendar year), temporary event notices given by an associate or a person who is in business with a premises user (and that business involves carrying on licensable activities) count towards those totals. The limits applying to late temporary event notices are included within the overall limits applying to the total number of temporary event notices. Note 15 below sets out the definition of an "associate".

When permitted temporary activities take place, a premises user must ensure that either:

Before completing this notice please read the guidance notes at the end of the notice. If you are completing this notice by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written or typed in black ink. Use additional sheets if necessary.

You should keep a copy of the completed notice for your records. You must send at least one copy of this notice to the licensing authority and additional copies must be sent to the chief officer of police and the local authority exercising environmental health functions for the area in which the premises are situated. The licensing authority will give to you written acknowledgement of the receipt of the notice.

1. The personal details of premises user (Please	read note 1)
1. Your name	
Title	
Surname	
Forenames	
	revious names or maiden names, if applicable. Please
continue on a separate sheet if necessary)	
Title Mr Mrs Miss Ms	Other (please state)
Surname	
Forenames	
3. Your date of birth	
4. Your place of birth	
5. National Insurance Number	
	ss to correspond with you unless you complete the
separate correspondence box below)	
Post town	Postcode
7. Other contact details	
Telephone numbers	
Daytime	
Evening (optional)	
Mobile (optional)	
Fax number (optional)	
E-Mail address	
(if available)	
8. Alternative address for correspondence (If yo	ou complete the details below, we will use this
address to correspond with you)	
Post town Manchester	Postcode
9. Alternative contact details (if applicable)	

Telephone numbers:		
Daytime		
Evening (optional)		
Mobile (optional)		
Fax number (optional)		
E-Mail address		
(if available)		
2. The premises		
-		ere you intend to carry on the licensable activities or, if it
	escription	(including the Ordnance Survey references)
(Please read note 2)		
Shindigger Secret Garden, Groun	nd Floor o	f Talbot Mill, 44 Ellesmere Street, M15 4JY
		pertificate have effect in relation to the premises (or any ne licence or certificate number below.
Premises licence number	Premises licence number N/A	
Club premises certificate number N/A		N/A
		sees at this address or intend to restrict the area to which this d details below. (Please read note 3)
N/A		
Please describe the nature of the	premises	below. (Please read note 4)
Event space on the ground floor	of Talbot	Mill
Please describe the nature of the event below. (Please read note 5)		
The purpose of this TEN is to alle from 13:00 hrs until 23:00 hrs ear.  There will be food and beverages	ch day.	able activities to take place on 22 <sup>nd</sup> , 23 <sup>rd</sup> and 24 <sup>th</sup> July 2022

3. The licensable activities		
Please state the licensable activities that you intend to carry on at the premises (pleas activities you intend to carry on). (Please read note 6)	e tick all lic	ensable
The sale by retail of alcohol		
The supply of alcohol by or on behalf of a club to, or to the order of, a member of the	e club	
The provision of regulated entertainment		
The provision of late night refreshment		
Are you giving a late temporary event notice? (Please read note 7)		
Please state the dates on which you intend to use these premises for licensable activit (Please read note 8)	ties.	
22 <sup>nd</sup> , 23 <sup>rd</sup> and 24 <sup>th</sup> July 2022	<b>,</b>	
Please state the times during the event period that you propose to carry on licensable give times in 24 hour clock). (Please read note 9)	activities (p	olease
From 13:00 hrs until 23:00 hrs each day		
Please state the maximum number of people at any one time that you intend to allow at the premises during the times when you intend to carry on licensable activities, in staff, organisers or performers. (Please read note 10)		nt 400
If the licensable activities will include the supply of alcohol, please state whether the supplies will be for consumption on or off the premises, or both (please tick as appropriate). (Please read note 11)	On the premises only	
	Off the premises only	
	Both	
Please state if the licensable activities will include the provision of relevant entertain state the times during the event period that you propose to provide relevant entertain note 12)  N/A		

4. Personal licence holders (Please re	ead note 13)		
Do you currently hold a valid personal licence? (Please tick)		Yes	No
If "Yes" please provide the details of	your personal licence below.		
Issuing licensing authority	Manchester City Council		
Licence number 175177 Date of issue 20/04/2015 Date of expiry Any further relevant details			
5. Previous temporary event notices to you)	you have given (Please read note 14 and tick the box	es that a	apply
Have you previously given a tempora	ary event notice in respect of any premises for ear as the event for which you are now giving this	Yes	No
	nber of temporary event notices (including the es, if any) you have given for events in that same	3	
Have you already given a temporary event notice for the same premises in which the event period:  a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?		Yes	No
6. Associates and business colleagues	s (Please read note 15 and tick the boxes that apply to	you)	
	mporary event notice for an event in the same you are now giving a temporary event notice?	Yes	No
	Il number of temporary event notices (including the es, if any) your associate(s) have given for events		N/A
Has any associate of yours already gi in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this noti	ven a temporary event notice for the same premises ce?	Yes	No
	n business carrying on licensable activities given a n the same calendar year as the event for which you tice?	Yes	No 🖂
	al number of temporary event notices (including the es, if any) your business colleague(s) have given	N/A	
Has any person with whom you are is	n business carrying on licensable activities already e same premises in which the event period:  ce?	Yes	No 🖂

7. Checklist (Please read note 16)	
I have: (Please tick the appropriate boxes)	
Sent at least one copy of this notice to the licensing authority for the area in which the	$\boxtimes$
premises are situated	
Sent a copy of this notice to the chief officer of police for the area in which the premises are	$\boxtimes$
situated	
Sent a copy of this notice to the local authority exercising environmental health functions for	$\boxtimes$
the area in which the premises are situated	
If the premises are situated in one or more licensing authority areas, sent at least one copy of	
this notice to each additional licensing authority	
If the premises are situated in one or more police areas, sent a copy of this notice to each	
additional chief officer of police	
If the premises are situated in one or more local authority areas, sent a copy of this notice to	
each additional local authority exercising environmental health functions	
Made or enclosed payment of the fee for the application	$  \boxtimes  $
Signed the declaration in Section 9 below	
8. Condition (Please read note 17)	
It is a condition of this temporary event notice that where the relevant licensable activities descr	
Section 3 above include the supply of alcohol that all such supplies are made by or under the au	thority
of the premises user.	
9. Declarations (Please read note 18)	
The information contained in this form is correct to the best of my knowledge and belief.	
I understand that it is an offence:	
(i) to knowingly or recklessly make a false statement in or in connection with this temporary ev	ent
notice and that a person is liable on summary conviction for such an offence to a fine not exceed	ding
level 5 on the standard scale; and	
(ii) to permit an unauthorised licensable activity to be carried on at any place and that a person i	s liable
on summary conviction for any such offence to a fine not exceeding £20,000, or to imprisonment	
term not exceeding six months, or to both.	
Signature	
Date	
Name of	
Person signing Person significant Person	

10. Acknowledge	10. Acknowledgement (Please read note 19)	
I acknowledge receipt of this temporary event notice.		
Signature		
Signature	On behalf of the licensing authority	
Date	, and the second	
Name of Officer		
signing		

## **NOTES**

### General

In these notes, a person who gives a temporary event notice is called a "premises user".

The police and local authority exercising environmental health functions may intervene on the grounds of any of the four licensing objectives (the prevention of crime and disorder, public safety, the prevention of public nuisance, and the protection of children from harm) to prevent the occurrence of an event at which permitted temporary activities are to take place or to agree a modification of the arrangements for such an event. However, the licensing authority will intervene of its own volition in the cases described below.

First, it will issue a counter notice if there is an objection to a late temporary event notice (see note 7 below).

Secondly, it may issue a notice in relation to its decision to impose conditions on a temporary event notice (see note 2 below).

Thirdly, it will issue a counter notice if the first, second, third and fifth of the limits set out below would be exceeded. If any of the limits below are breached or if a counter notice has been issued, any licensable activities taking place would be unauthorised and the premises user would be liable to prosecution. The limitations apply to:

- the number of times a person may give a temporary event notice (50 times per year for a personal licence holder and 5 times per year for other people);
- the number of times a person may give a late temporary event notice (10 times per year for a personal licence holder and 2 times per year for other people);
- the number of times a temporary event notice may be given in respect of any particular premises (12 times in a calendar year);
- the length of time a temporary event may last for these purposes (168 hours or 7 days):
- the maximum aggregate duration of the periods covered by temporary event notices at any individual premises (21 days per calendar year); and
- the scale of the event in terms of the maximum number of people attending at any one time (a maximum of 499).

For the purposes of determining the overall limits of 50 temporary event notices per personal licence holder (in a calendar year) and of 5 for a non-personal licence holder (in a calendar year), temporary event notices given by an associate or a person who is in business with a premises user (and that business involves carrying on licensable activities) count towards those totals. The limits applying to late temporary event notices are included within the overall limits applying to the total number of temporary event notices. Note 15 below sets out the definition of an "associate".

When permitted temporary activities take place, a premises user must ensure that either:

Before completing this notice please read the guidance notes at the end of the notice. If you are completing this notice by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written or typed in black ink. Use additional sheets if necessary.

You should keep a copy of the completed notice for your records. You must send at least one copy of this notice to the licensing authority and additional copies must be sent to the chief officer of police and the local authority exercising environmental health functions for the area in which the premises are situated. The licensing authority will give to you written acknowledgement of the receipt of the notice.

1. The personal details of premises user (Please	read note 1)
1. Your name	
Title	
Surname	
Forenames	
2. Previous names (Please enter details of any p continue on a separate sheet if necessary)	revious names or maiden names, if applicable. Please
Title Mr Mrs Miss Ms	Other (please state)
Surname	<b>.</b>
Forenames	
3. Your date of birth	
4. Your place of birth	
5. National Insurance Number	
6. Your current address (We will use this address	ss to correspond with you unless you complete the
separate correspondence box below)	
Post town	Postcode
	1 osteode
7. Other contact details	
Telephone numbers	
Daytime	
Evening (optional)	
Mobile (optional)	
Fax number (optional)	
E-Mail address	
(if available)	
8. Alternative address for correspondence (If yo	ou complete the details below, we will use this
address to correspond with you)	•
Doot town	Postanda Postanda
Post town	Postcode
9. Alternative contact details (if applicable)	

T 1 1 1		
Telephone numbers:		
Daytime Evening (entional)		
Evening (optional)		
Mobile (optional)		
Fax number (optional)		
E-Mail address		
(if available)		
2. The premises		4 12 11 21 22
		ere you intend to carry on the licensable activities or, if it
	description	(including the Ordnance Survey references)
(Please read note 2)		
Shindigger Secret Garden, Gro	ound Floor o	f Talbot Mill, 44 Ellesmere Street, M15 4JY
Does a premises licence or clu	b premises of	certificate have effect in relation to the premises (or any
		ne licence or certificate number below.
Premises licence number		N/A
Club premises certificate numb	per	N/A
		ses at this address or intend to restrict the area to which this d details below. (Please read note 3)
N/A		
Please describe the nature of the	ne premises	below. (Please read note 4)
Event space on the ground floo	or of Talbot	Mill
= . om space on the ground not	or ruibot.	
Please describe the nature of th	ie event hale	w (Please read note 5)
Please describe the nature of the event below. (Please read note 5)		
	The purpose of this TEN is to allow licensable activities to take place on 29 <sup>th</sup> , 30 <sup>th</sup> and 31 <sup>st</sup> July 2022 from 13:00 hrs until 23:00 hrs each day.	
There will be food and beverag	ges on sale.	
The state of the s	,	

3. The licensable activities		
Please state the licensable activities that you intend to carry on at the premises (pleas activities you intend to carry on). (Please read note 6)	e tick all li	censable
The sale by retail of alcohol		
The supply of alcohol by or on behalf of a club to, or to the order of, a member of the	e club	
The provision of regulated entertainment		
The provision of late night refreshment		
Are you giving a late temporary event notice? (Please read note 7)		
Please state the dates on which you intend to use these premises for licensable activit (Please read note 8)	ties.	
29th, 30th and 31st July 2022	1	
Please state the times during the event period that you propose to carry on licensable give times in 24 hour clock). (Please read note 9)	activities (	please
From 13:00 hrs until 23:00 hrs each day		
Please state the maximum number of people at any one time that you intend to allow at the premises during the times when you intend to carry on licensable activities, in staff, organisers or performers. (Please read note 10)		
If the licensable activities will include the supply of alcohol, please state whether the supplies will be for consumption on or off the premises, or both (please tick as appropriate). (Please read note 11)	On the premises only	
	Off the premises only	
	Both	
Please state if the licensable activities will include the provision of relevant entertain state the times during the event period that you propose to provide relevant entertain note 12)  N/A		

4. Personal licence holders (Please re	ead note 13)		
Do you currently hold a valid personal licence? (Please tick)		Yes	No
If "Yes" please provide the details of	your personal licence below.		
Issuing licensing authority	Manchester City Council		
Licence number Date of issue Date of expiry Any further relevant details	175177 20/04/2015		
5. Previous temporary event notices to you)	you have given (Please read note 14 and tick the box	es that a	pply
Have you previously given a tempora	ary event notice in respect of any premises for ear as the event for which you are now giving this	Yes 🖂	No
	nber of temporary event notices (including the es, if any) you have given for events in that same	4	
Have you already given a temporary event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notion.	event notice for the same premises in which the	Yes	No
6. Associates and business colleagues	s (Please read note 15 and tick the boxes that apply to	you)	
	mporary event notice for an event in the same you are now giving a temporary event notice?	Yes	No
	Il number of temporary event notices (including the es, if any) your associate(s) have given for events		N/A
Has any associate of yours already gi in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this noti	ven a temporary event notice for the same premises ce?	Yes	No
	n business carrying on licensable activities given a n the same calendar year as the event for which you tice?	Yes	No 🖂
	al number of temporary event notices (including the es, if any) your business colleague(s) have given	N/A	
Has any person with whom you are is	n business carrying on licensable activities already e same premises in which the event period:  ce?	Yes	No 🖂

7. Checklist (Please read note 16)	
I have: (Please tick the appropriate boxes)	
Sent at least one copy of this notice to the licensing authority for the area in which the	
premises are situated	
Sent a copy of this notice to the chief officer of police for the area in which the premises are	$\boxtimes$
situated	
Sent a copy of this notice to the local authority exercising environmental health functions for	$\boxtimes$
the area in which the premises are situated	
If the premises are situated in one or more licensing authority areas, sent at least one copy of	
this notice to each additional licensing authority	
If the premises are situated in one or more police areas, sent a copy of this notice to each	
additional chief officer of police	
If the premises are situated in one or more local authority areas, sent a copy of this notice to	
each additional local authority exercising environmental health functions	
Made or enclosed payment of the fee for the application	$\boxtimes$
Signed the declaration in Section 9 below	
8. Condition (Please read note 17)	
It is a condition of this temporary event notice that where the relevant licensable activities descr	ibed in
Section 3 above include the supply of alcohol that all such supplies are made by or under the au	thority
of the premises user.	
9. Declarations (Please read note 18)	
The information contained in this form is correct to the best of my knowledge and belief.	
I understand that it is an offence:	
(i) to knowingly or recklessly make a false statement in or in connection with this temporary evo	ent
notice and that a person is liable on summary conviction for such an offence to a fine not exceed	
level 5 on the standard scale; and	U
(ii) to permit an unauthorised licensable activity to be carried on at any place and that a person i	s liable
on summary conviction for any such offence to a fine not exceeding £20,000, or to imprisonment	
term not exceeding six months, or to both.	
Signature	
Date	
Name of	
Person signing Person significant Person	

10. Acknowledge	10. Acknowledgement (Please read note 19)	
I acknowledge receipt of this temporary event notice.		
Signature		
Signature	On behalf of the licensing authority	
Date	, and the second	
Name of Officer		
signing		

## **NOTES**

### General

In these notes, a person who gives a temporary event notice is called a "premises user".

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- the number of times a person may give a late temporary event notice (10 times per year for a personal licence holder and 2 times per year for other people);
- the number of times a temporary event notice may be given in respect of any particular premises (12 times in a calendar year);
- the length of time a temporary event may last for these purposes (168 hours or 7 days):
- the maximum aggregate duration of the periods covered by temporary event notices at any individual premises (21 days per calendar year); and
- the scale of the event in terms of the maximum number of people attending at any one time (a maximum of 499).

For the purposes of determining the overall limits of 50 temporary event notices per personal licence holder (in a calendar year) and of 5 for a non-personal licence holder (in a calendar year), temporary event notices given by an associate or a person who is in business with a premises user (and that business involves carrying on licensable activities) count towards those totals. The limits applying to late temporary event notices are included within the overall limits applying to the total number of temporary event notices. Note 15 below sets out the definition of an "associate".

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You should keep a copy of the completed notice for your records. You must send at least one copy of this notice to the licensing authority and additional copies must be sent to the chief officer of police and the local authority exercising environmental health functions for the area in which the premises are situated. The licensing authority will give to you written acknowledgement of the receipt of the notice.

1. The personal details of premises user (Please	read note 1)
1. Your name	
Title	
Surname	
Forenames	
	revious names or maiden names, if applicable. Please
continue on a separate sheet if necessary)	
Title Mr Mrs Miss Ms	Other (please state)
Surname	
Forenames	
3. Your date of birth	
4. Your place of birth	
5. National Insurance Number	
	ss to correspond with you unless you complete the
separate correspondence box below)	
Post town	Postcode
7. Other contact details	
Telephone numbers	
Daytime	
Evening (optional)	
Mobile (optional)	
Fax number (optional)	
E-Mail address	
(if available)	
8. Alternative address for correspondence (If yo	ou complete the details below, we will use this
address to correspond with you)	
Post town Manchester	Postcode Postcode
9. Alternative contact details (if applicable)	

1		
Telephone numbers:		
Daytime		
Evening (optional)		
Mobile (optional)		
Fax number (optional)		
E-Mail address		
(if available)		
2. The premises		
		ere you intend to carry on the licensable activities or, if it
	escription	(including the Ordnance Survey references)
(Please read note 2)		
Shindigger Secret Garden, Grou	nd Floor o	f Talbot Mill, 44 Ellesmere Street, M15 4JY
Does a premises licence or club	premises o	pertificate have effect in relation to the premises (or any
		ne licence or certificate number below.
Premises licence number		N/A
Club premises certificate number	er	N/A
		es at this address or intend to restrict the area to which this d details below. (Please read note 3)
N/A		
Please describe the nature of the	premises	below. (Please read note 4)
Event space on the ground floor	of Talbot	Mill
Please describe the nature of the event below. (Please read note 5)		
The purpose of this TEN is to al from 13:00 hrs until 23:00 hrs e	ach day.	able activities to take place on 5th, 6th and 7th August 2022

3. The licensable activities		
Please state the licensable activities that you intend to carry on at the premises (pleas activities you intend to carry on). (Please read note 6)	se tick all li	censable
The sale by retail of alcohol		
The supply of alcohol by or on behalf of a club to, or to the order of, a member of the	e club	
The provision of regulated entertainment		
The provision of late night refreshment		
Are you giving a late temporary event notice? (Please read note 7)		
Please state the dates on which you intend to use these premises for licensable activit (Please read note 8)	ties.	
5th, 6th and 7th August 2022	1	
Please state the times during the event period that you propose to carry on licensable give times in 24 hour clock). (Please read note 9)	activities (	please
From 13:00 hrs until 23:00 hrs each day		
Please state the maximum number of people at any one time that you intend to allow at the premises during the times when you intend to carry on licensable activities, in staff, organisers or performers. (Please read note 10)		
If the licensable activities will include the supply of alcohol, please state whether the supplies will be for consumption on or off the premises, or both (please tick as appropriate). (Please read note 11)	On the premises only	
	Off the premises only	
	Both	
Please state if the licensable activities will include the provision of relevant entertain state the times during the event period that you propose to provide relevant entertain note 12)  N/A		

4. Personal licence holders (Please r	ead note 13)		
Do you currently hold a valid personal licence? (Please tick)		Yes 🖂	No
If "Yes" please provide the details of	your personal licence below.		
Issuing licensing authority	Manchester City Council		
Licence number Date of issue Date of expiry Any further relevant details	175177 20/04/2015		
5 Previous temporary event notices	you have given (Please read note 14 and tick the box	es that a	nnly
to you)	you have given (1 lease lead note 14 and tiek the box	cs that t	фрту
	ary event notice in respect of any premises for ear as the event for which you are now giving this	Yes 🖂	No 🗌
	nber of temporary event notices (including the es, if any) you have given for events in that same	5	
Have you already given a temporary event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this not	event notice for the same premises in which the	Yes	No
6. Associates and business colleague	s (Please read note 15 and tick the boxes that apply to	you)	
	mporary event notice for an event in the same you are now giving a temporary event notice?	Yes	No
	Il number of temporary event notices (including the es, if any) your associate(s) have given for events		N/A
Has any associate of yours already gin which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this not	ven a temporary event notice for the same premises ce?	Yes	No 🔀
	n business carrying on licensable activities given a n the same calendar year as the event for which you tice?	Yes	No
If answering yes, please state the total	Il number of temporary event notices (including the es, if any) your business colleague(s) have given	N/A	
Has any person with whom you are i	n business carrying on licensable activities already e same premises in which the event period:	Yes	No

7. Checklist (Please read note 16)	
I have: (Please tick the appropriate boxes)	
Sent at least one copy of this notice to the licensing authority for the area in which the	
premises are situated	
Sent a copy of this notice to the chief officer of police for the area in which the premises are	
situated	
Sent a copy of this notice to the local authority exercising environmental health functions for	
the area in which the premises are situated	
If the premises are situated in one or more licensing authority areas, sent at least one copy of	
this notice to each additional licensing authority	
If the premises are situated in one or more police areas, sent a copy of this notice to each	
additional chief officer of police	
If the premises are situated in one or more local authority areas, sent a copy of this notice to	
each additional local authority exercising environmental health functions	
Made or enclosed payment of the fee for the application	
Signed the declaration in Section 9 below	
8. Condition (Please read note 17)	
It is a condition of this temporary event notice that where the relevant licensable activities descr	
Section 3 above include the supply of alcohol that all such supplies are made by or under the au	thority
of the premises user.	
9. Declarations (Please read note 18)	
The information contained in this form is correct to the best of my knowledge and belief.	
I understand that it is an offence:	
(i) to knowingly or recklessly make a false statement in or in connection with this temporary evo	
notice and that a person is liable on summary conviction for such an offence to a fine not exceed	ding
level 5 on the standard scale; and	
(ii) to permit an unauthorised licensable activity to be carried on at any place and that a person i	
on summary conviction for any such offence to a fine not exceeding £20,000, or to imprisonment	nt for a
term not exceeding six months, or to both.	
Signature	
Date	
XX	
Name of	
Person signing Person significant Person significan	

10. Acknowledge	10. Acknowledgement (Please read note 19)	
I acknowledge receipt of this temporary event notice.		
Signature		
Signature	On behalf of the licensing authority	
Date	, and the second	
Name of Officer		
signing		

## **NOTES**

### General

In these notes, a person who gives a temporary event notice is called a "premises user".

The police and local authority exercising environmental health functions may intervene on the grounds of any of the four licensing objectives (the prevention of crime and disorder, public safety, the prevention of public nuisance, and the protection of children from harm) to prevent the occurrence of an event at which permitted temporary activities are to take place or to agree a modification of the arrangements for such an event. However, the licensing authority will intervene of its own volition in the cases described below.

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Secondly, it may issue a notice in relation to its decision to impose conditions on a temporary event notice (see note 2 below).

Thirdly, it will issue a counter notice if the first, second, third and fifth of the limits set out below would be exceeded. If any of the limits below are breached or if a counter notice has been issued, any licensable activities taking place would be unauthorised and the premises user would be liable to prosecution. The limitations apply to:

- the number of times a person may give a temporary event notice (50 times per year for a personal licence holder and 5 times per year for other people);
- the number of times a person may give a late temporary event notice (10 times per year for a personal licence holder and 2 times per year for other people);
- the number of times a temporary event notice may be given in respect of any particular premises (12 times in a calendar year);
- the length of time a temporary event may last for these purposes (168 hours or 7 days);
- the maximum aggregate duration of the periods covered by temporary event notices at any individual premises (21 days per calendar year); and
- the scale of the event in terms of the maximum number of people attending at any one time (a maximum of 499).

For the purposes of determining the overall limits of 50 temporary event notices per personal licence holder (in a calendar year) and of 5 for a non-personal licence holder (in a calendar year), temporary event notices given by an associate or a person who is in business with a premises user (and that business involves carrying on licensable activities) count towards those totals. The limits applying to late temporary event notices are included within the overall limits applying to the total number of temporary event notices. Note 15 below sets out the definition of an "associate".

When permitted temporary activities take place, a premises user must ensure that either:

# **Temporary Event Notice**

Before completing this notice please read the guidance notes at the end of the notice. If you are completing this notice by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written or typed in black ink. Use additional sheets if necessary.

You should keep a copy of the completed notice for your records. You must send at least one copy of this notice to the licensing authority and additional copies must be sent to the chief officer of police and the local authority exercising environmental health functions for the area in which the premises are situated. The licensing authority will give to you written acknowledgement of the receipt of the notice.

I, the proposed premises user, hereby give notice under section 100 of the Licensing Act 2003 of my proposal to carry on a temporary activity at the premises described below.

1. The personal details of premises user (Please	read note 1)
1. Your name	
Title	
Surname	
Forenames	
2. Previous names (Please enter details of any p	revious names or maiden names, if applicable. Please
continue on a separate sheet if necessary)	
Title Mr Mrs Miss Ms	Other (please state)
Surname	
Forenames	
3. Your date of birth	
4. Your place of birth	
5. National Insurance Number	
6. Your current address (We will use this address	ss to correspond with you unless you complete the
separate correspondence box below)	
Post town	Postcode
7. Other contact details	
Telephone numbers	
Daytime	
Evening (optional)	
Mobile (optional)	
Fax number (optional)	
E-Mail address	
(if available)	
8. Alternative address for correspondence (If yo	u complete the details below, we will use this
address to correspond with you)	•
Post town	Postcode
9. Alternative contact details (if applicable)	

Telephone numbers:	
Daytime	
Evening (optional)	
Mobile (optional)	
Fax number (optional)	
E-Mail address	
(if available)	
2. The premises	
Please give the address of the premises wh	ere you intend to carry on the licensable activities or, if it
has no address, give a detailed description	(including the Ordnance Survey references)
(Please read note 2)	•
Shindigger Secret Garden, Ground Floor o	f Talbot Mill, 44 Ellesmere Street, M15 4JY
Does a premises licence or club premises of	ertificate have effect in relation to the premises (or any
part of the premises)? If so, please enter the	ne licence or certificate number below.
D 1 1	27/4
Premises licence number	N/A
Club premises certificate number	N/A
If you intend to use only part of the premis	es at this address or intend to restrict the area to which this
notice applies, please give a description an	d details below. (Please read note 3)
NT/A	
N/A	
Please describe the nature of the premises	below. (Please read note 4)
Event space on the ground floor of Talbot	Mill
D1	(D1 /D1
Please describe the nature of the event below. (Please read note 5)	
TI (41' TENI' 4 11 1'	11 4' '4' 4 1 1 10th 10th 114th A
	able activities to take place on 12th, 13th and 14th August
2022 from 13:00 hrs until 23:00 hrs each d	ay.
There will be food and beverages on sale.	
There will be rood and beverages on sale.	

3. The licensable activities		
Please state the licensable activities that you intend to carry on at the premises (pleas activities you intend to carry on). (Please read note 6)	se tick all lice	nsable
The sale by retail of alcohol		
The supply of alcohol by or on behalf of a club to, or to the order of, a member of the	e club	
The provision of regulated entertainment		
The provision of late night refreshment		
Are you giving a late temporary event notice? (Please read note 7)		
Please state the dates on which you intend to use these premises for licensable activit (Please read note 8)	ties.	
12 <sup>th</sup> , 13 <sup>th</sup> and 14 <sup>th</sup> August 2022	<u>'</u>	
Please state the times during the event period that you propose to carry on licensable give times in 24 hour clock). (Please read note 9)	activities (pl	ease
From 13:00 hrs until 23:00 hrs each day		
Please state the maximum number of people at any one time that you intend to allow at the premises during the times when you intend to carry on licensable activities, incomparison of staff, organisers or performers. (Please read note 10)		t 400
If the licensable activities will include the supply of alcohol, please state whether the supplies will be for consumption on or off the premises, or both (please tick as appropriate). (Please read note 11)	On the premises only	
	Off the premises only	
	Both	
Please state if the licensable activities will include the provision of relevant entertain state the times during the event period that you propose to provide relevant entertain note 12)  N/A		

4. Personal licence holders (Please re	ead note 13)		
Do you currently hold a valid personal licence? (Please tick)		Yes	No
If "Yes" please provide the details of	your personal licence below.		
Issuing licensing authority	Manchester City Council		
Licence number Date of issue Date of expiry Any further relevant details	175177 20/04/2015		
5 Previous temporary event notices	you have given (Please read note 14 and tick the box	es that a	nnly
to you)	you have given (I lease lead note 14 and dex the box	cs mai a	фрту
	ary event notice in respect of any premises for ear as the event for which you are now giving this	Yes 🖂	No 🗌
	nber of temporary event notices (including the es, if any) you have given for events in that same	6	
Have you already given a temporary event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this noti	event notice for the same premises in which the ce?	Yes	No
6. Associates and business colleagues	s (Please read note 15 and tick the boxes that apply to	you)	
	mporary event notice for an event in the same you are now giving a temporary event notice?	Yes	No
	Il number of temporary event notices (including the es, if any) your associate(s) have given for events		N/A
Has any associate of yours already gi in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this noti	ven a temporary event notice for the same premises ce?	Yes	No 🔀
	n business carrying on licensable activities given a n the same calendar year as the event for which you tice?	Yes	No
If answering yes, please state the total	Il number of temporary event notices (including the es, if any) your business colleague(s) have given	N/A	
Has any person with whom you are is	n business carrying on licensable activities already e same premises in which the event period:	Yes	No

7. Checklist (Please read note 16)	
I have: (Please tick the appropriate boxes)	
Sent at least one copy of this notice to the licensing authority for the area in which the	
premises are situated	
Sent a copy of this notice to the chief officer of police for the area in which the premises are	
situated	
Sent a copy of this notice to the local authority exercising environmental health functions for	
the area in which the premises are situated	
If the premises are situated in one or more licensing authority areas, sent at least one copy of	
this notice to each additional licensing authority	
If the premises are situated in one or more police areas, sent a copy of this notice to each	
additional chief officer of police	
If the premises are situated in one or more local authority areas, sent a copy of this notice to	
each additional local authority exercising environmental health functions	
Made or enclosed payment of the fee for the application	
Signed the declaration in Section 9 below	
8. Condition (Please read note 17)	
It is a condition of this temporary event notice that where the relevant licensable activities descr	ibed in
Section 3 above include the supply of alcohol that all such supplies are made by or under the au	thority
of the premises user.	
9. Declarations (Please read note 18)	
The information contained in this form is correct to the best of my knowledge and belief.	
I understand that it is an offence:	
(i) to knowingly or recklessly make a false statement in or in connection with this temporary evo	ent
notice and that a person is liable on summary conviction for such an offence to a fine not exceed	
level 5 on the standard scale; and	C
(ii) to permit an unauthorised licensable activity to be carried on at any place and that a person i	s liable
on summary conviction for any such offence to a fine not exceeding £20,000, or to imprisonment	
term not exceeding six months, or to both.	
Signature	
Date	
Name of	
Person signing Person significant Person	

For completion by the licensing authority

10. Acknowledgement (Please read note 19)	
I acknowledge receipt of this temporary event notice.	
~.	
Signature	
	On behalf of the licensing authority
Date	
Name of Officer	
signing	

### **NOTES**

#### General

In these notes, a person who gives a temporary event notice is called a "premises user".

The police and local authority exercising environmental health functions may intervene on the grounds of any of the four licensing objectives (the prevention of crime and disorder, public safety, the prevention of public nuisance, and the protection of children from harm) to prevent the occurrence of an event at which permitted temporary activities are to take place or to agree a modification of the arrangements for such an event. However, the licensing authority will intervene of its own volition in the cases described below.

First, it will issue a counter notice if there is an objection to a late temporary event notice (see note 7 below).

Secondly, it may issue a notice in relation to its decision to impose conditions on a temporary event notice (see note 2 below).

Thirdly, it will issue a counter notice if the first, second, third and fifth of the limits set out below would be exceeded. If any of the limits below are breached or if a counter notice has been issued, any licensable activities taking place would be unauthorised and the premises user would be liable to prosecution. The limitations apply to:

- the number of times a person may give a temporary event notice (50 times per year for a personal licence holder and 5 times per year for other people);
- the number of times a person may give a late temporary event notice (10 times per year for a personal licence holder and 2 times per year for other people);
- the number of times a temporary event notice may be given in respect of any particular premises (12 times in a calendar year);
- the length of time a temporary event may last for these purposes (168 hours or 7 days):
- the maximum aggregate duration of the periods covered by temporary event notices at any individual premises (21 days per calendar year); and
- the scale of the event in terms of the maximum number of people attending at any one time (a maximum of 499).

For the purposes of determining the overall limits of 50 temporary event notices per personal licence holder (in a calendar year) and of 5 for a non-personal licence holder (in a calendar year), temporary event notices given by an associate or a person who is in business with a premises user (and that business involves carrying on licensable activities) count towards those totals. The limits applying to late temporary event notices are included within the overall limits applying to the total number of temporary event notices. Note 15 below sets out the definition of an "associate".

When permitted temporary activities take place, a premises user must ensure that either:

• a copy of the temporary event notice is prominently displayed at the premises; or

# **Temporary Event Notice**

Before completing this notice please read the guidance notes at the end of the notice. If you are completing this notice by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written or typed in black ink. Use additional sheets if necessary.

You should keep a copy of the completed notice for your records. You must send at least one copy of this notice to the licensing authority and additional copies must be sent to the chief officer of police and the local authority exercising environmental health functions for the area in which the premises are situated. The licensing authority will give to you written acknowledgement of the receipt of the notice.

I, the proposed premises user, hereby give notice under section 100 of the Licensing Act 2003 of my proposal to carry on a temporary activity at the premises described below.

1. The personal details of premises user (Please	read note 1)
1. Your name	
Title	
Surname	
Forenames	
2. Previous names (Please enter details of any p continue on a separate sheet if necessary)	revious names or maiden names, if applicable. Please
Title Mr Mrs Miss Ms	Other (please state)
Surname	_ Giner (preuse state)
Forenames	
3. Your date of birth	
4. Your place of birth	
5. National Insurance Number	
6. Your current address (We will use this address	ss to correspond with you unless you complete the
separate correspondence box below)	
D	Darton da
Post town	Postcode
7. Other contact details	
Telephone numbers	
Daytime	
Evening (optional)	
Mobile (optional)	
Fax number (optional)	
E-Mail address	
(if available)	
8. Alternative address for correspondence (If yo	ou complete the details below, we will use this
address to correspond with you)	,
Post town	Postcode
9. Alternative contact details (if applicable)	

Telephone numbers:		
Daytime		
Evening (optional)		
Mobile (optional)		
Fax number (optional)		
E-Mail address		
(if available)		
2. The premises		
		ere you intend to carry on the licensable activities or, if it
	description	(including the Ordnance Survey references)
(Please read note 2)		
Shindigger Secret Garden, Gro	und Floor o	f Talbot Mill, 44 Ellesmere Street, M15 4JY
Does a premises licence or club	b premises c	certificate have effect in relation to the premises (or any
		ne licence or certificate number below.
<u> </u>		
Premises licence number		N/A
Club premises certificate numb	per	N/A
If you intend to use only part of the premises at this address or intend to restrict the area to which this notice applies, please give a description and details below. (Please read note 3)		
N/A		
Please describe the nature of the	e premises	below. (Please read note 4)
Event space on the ground floo	or of Talbot	Mill
1		
Diagram described (Cd		(Dl
Please describe the nature of the event below. (Please read note 5)		
The purpose of this TEN is to a 2022 from 13:00 hrs until 23:0		able activities to take place on 19th, 20th and 21st August lay.
There will be food and beverag	ges on sale.	

3. The licensable activities		
Please state the licensable activities that you intend to carry on at the premises (pleas activities you intend to carry on). (Please read note 6)	se tick all li	censable
The sale by retail of alcohol		
The supply of alcohol by or on behalf of a club to, or to the order of, a member of the	e club	
The provision of regulated entertainment		
The provision of late night refreshment		
Are you giving a late temporary event notice? (Please read note 7)		
Please state the dates on which you intend to use these premises for licensable activit (Please read note 8)	ties.	
19 <sup>th</sup> , 20 <sup>th</sup> and 21 <sup>st</sup> August 2022	1	
Please state the times during the event period that you propose to carry on licensable give times in 24 hour clock). (Please read note 9)	activities (	please
From 13:00 hrs until 23:00 hrs each day		
Please state the maximum number of people at any one time that you intend to allow at the premises during the times when you intend to carry on licensable activities, in staff, organisers or performers. (Please read note 10)		
If the licensable activities will include the supply of alcohol, please state whether the supplies will be for consumption on or off the premises, or both (please tick as appropriate). (Please read note 11)	On the premises only	
	Off the premises only	
	Both	
Please state if the licensable activities will include the provision of relevant entertain state the times during the event period that you propose to provide relevant entertain note 12)  N/A		

4. Personal licence holders (Please re	ead note 13)		
Do you currently hold a valid personal licence? (Please tick)		Yes 🖂	No
If "Yes" please provide the details of	your personal licence below.		
Issuing licensing authority	Manchester City Council		
Licence number Date of issue Date of expiry Any further relevant details	175177 20/04/2015		
5 Previous temporary event notices	you have given (Please read note 14 and tick the box	es that a	nnly
to you)	you have given (1 lease lead note 14 and tiek the box	cs that t	фрту
	ary event notice in respect of any premises for ear as the event for which you are now giving this	Yes	No 🗌
	nber of temporary event notices (including the es, if any) you have given for events in that same	7	
Have you already given a temporary event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notion.	event notice for the same premises in which the ce?	Yes _	No
6. Associates and business colleagues	s (Please read note 15 and tick the boxes that apply to	you)	
	mporary event notice for an event in the same you are now giving a temporary event notice?	Yes	No
	Il number of temporary event notices (including the es, if any) your associate(s) have given for events		N/A
Has any associate of yours already gi in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this noti	ven a temporary event notice for the same premises ce?	Yes	No 🔀
	n business carrying on licensable activities given a n the same calendar year as the event for which you tice?	Yes	No
If answering yes, please state the total	Il number of temporary event notices (including the es, if any) your business colleague(s) have given	N/A	
Has any person with whom you are is	n business carrying on licensable activities already e same premises in which the event period:  ce?	Yes	No

7. Checklist (Please read note 16)	
I have: (Please tick the appropriate boxes)	
Sent at least one copy of this notice to the licensing authority for the area in which the	
premises are situated	
Sent a copy of this notice to the chief officer of police for the area in which the premises are	
situated	
Sent a copy of this notice to the local authority exercising environmental health functions for	
the area in which the premises are situated	
If the premises are situated in one or more licensing authority areas, sent at least one copy of	
this notice to each additional licensing authority	
If the premises are situated in one or more police areas, sent a copy of this notice to each	
additional chief officer of police	
If the premises are situated in one or more local authority areas, sent a copy of this notice to	
each additional local authority exercising environmental health functions	
Made or enclosed payment of the fee for the application	
Signed the declaration in Section 9 below	
8. Condition (Please read note 17)	
It is a condition of this temporary event notice that where the relevant licensable activities descr	ibed in
Section 3 above include the supply of alcohol that all such supplies are made by or under the au	thority
of the premises user.	
9. Declarations (Please read note 18)	
The information contained in this form is correct to the best of my knowledge and belief.	
I understand that it is an offence:	
(i) to knowingly or recklessly make a false statement in or in connection with this temporary even	ent
notice and that a person is liable on summary conviction for such an offence to a fine not exceed	ding
level 5 on the standard scale; and	
(ii) to permit an unauthorised licensable activity to be carried on at any place and that a person i	s liable
on summary conviction for any such offence to a fine not exceeding £20,000, or to imprisonment	nt for a
term not exceeding six months, or to both.	
Signature	
Date	
Name of	
Person signing	

For completion by the licensing authority

10. Acknowledge	10. Acknowledgement (Please read note 19)	
I acknowledge receipt of this temporary event notice.		
Signature		
Signature	On behalf of the licensing authority	
Date	, and the second	
Name of Officer		
signing		

### **NOTES**

#### General

In these notes, a person who gives a temporary event notice is called a "premises user".

The police and local authority exercising environmental health functions may intervene on the grounds of any of the four licensing objectives (the prevention of crime and disorder, public safety, the prevention of public nuisance, and the protection of children from harm) to prevent the occurrence of an event at which permitted temporary activities are to take place or to agree a modification of the arrangements for such an event. However, the licensing authority will intervene of its own volition in the cases described below.

First, it will issue a counter notice if there is an objection to a late temporary event notice (see note 7 below).

Secondly, it may issue a notice in relation to its decision to impose conditions on a temporary event notice (see note 2 below).

Thirdly, it will issue a counter notice if the first, second, third and fifth of the limits set out below would be exceeded. If any of the limits below are breached or if a counter notice has been issued, any licensable activities taking place would be unauthorised and the premises user would be liable to prosecution. The limitations apply to:

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- the number of times a person may give a late temporary event notice (10 times per year for a personal licence holder and 2 times per year for other people);
- the number of times a temporary event notice may be given in respect of any particular premises (12 times in a calendar year);
- the length of time a temporary event may last for these purposes (168 hours or 7 days):
- the maximum aggregate duration of the periods covered by temporary event notices at any individual premises (21 days per calendar year); and
- the scale of the event in terms of the maximum number of people attending at any one time (a maximum of 499).

For the purposes of determining the overall limits of 50 temporary event notices per personal licence holder (in a calendar year) and of 5 for a non-personal licence holder (in a calendar year), temporary event notices given by an associate or a person who is in business with a premises user (and that business involves carrying on licensable activities) count towards those totals. The limits applying to late temporary event notices are included within the overall limits applying to the total number of temporary event notices. Note 15 below sets out the definition of an "associate".

When permitted temporary activities take place, a premises user must ensure that either:

• a copy of the temporary event notice is prominently displayed at the premises; or

# **Temporary Event Notice**

Before completing this notice please read the guidance notes at the end of the notice. If you are completing this notice by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written or typed in black ink. Use additional sheets if necessary.

You should keep a copy of the completed notice for your records. You must send at least one copy of this notice to the licensing authority and additional copies must be sent to the chief officer of police and the local authority exercising environmental health functions for the area in which the premises are situated. The licensing authority will give to you written acknowledgement of the receipt of the notice.

I, the proposed premises user, hereby give notice under section 100 of the Licensing Act 2003 of my proposal to carry on a temporary activity at the premises described below.

1. The personal details of premises user (Please read note 1)		
1. Your name		
Title		
Surname		
Forenames		
	previous names or maiden names, if applicable. Please	
continue on a separate sheet if necessary)		
Title Mr Mrs Miss Ms	Other (please state)	
Surname		
Forenames		
3. Your date of birth		
4. Your place of birth		
5. National Insurance Number		
	ss to correspond with you unless you complete the	
separate correspondence box below)		
Post town	Postcode	
7. Other contact details		
Telephone numbers		
Daytime		
Evening (optional)		
Mobile (optional)		
Fax number (optional)		
E-Mail address		
(if available)		
8. Alternative address for correspondence (If you complete the details below, we will use this		
address to correspond with you)		
Post town	Postcode Postcode	
9. Alternative contact details (if applicable)		

r		
Telephone numbers:		
Daytime		
Evening (optional)		
Mobile (optional)		
Fax number (optional)		
E-Mail address		
(if available)		
2. The premises	, .	
		ere you intend to carry on the licensable activities or, if it
	cription	(including the Ordnance Survey references)
(Please read note 2)		
Shindigger Secret Garden, Ground	Floor o	f Talbot Mill, 44 Ellesmere Street, M15 4JY
Does a premises licence or club pre	emises c	ertificate have effect in relation to the premises (or any
		be licence or certificate number below.
<u> </u>	1	
Premises licence number		N/A
Club premises certificate number		N/A
If you intend to use only part of the premises at this address or intend to restrict the area to which this notice applies, please give a description and details below. (Please read note 3)		
N/A		
Please describe the nature of the pro-	emises l	pelow. (Please read note 4)
Event space on the ground floor of	Talbot 1	Mill
Please describe the nature of the event below. (Please read note 5)		
The purpose of this TEN is to allow licensable activities to take place on 26 <sup>th</sup> and 27 <sup>th</sup> August 2022 from 13:00 hrs until 23:00 hrs each day.  There will be food and beverages on sale.		

3. The licensable activities		
Please state the licensable activities that you intend to carry on at the premises (pleas activities you intend to carry on). (Please read note 6)	se tick all lice	nsable
The sale by retail of alcohol		
The supply of alcohol by or on behalf of a club to, or to the order of, a member of the	e club	
The provision of regulated entertainment		
The provision of late night refreshment		
Are you giving a late temporary event notice? (Please read note 7)		
Please state the dates on which you intend to use these premises for licensable activit (Please read note 8)	ties.	
26 <sup>th</sup> and 27 <sup>th</sup> August 2022	<b>'</b>	
Please state the times during the event period that you propose to carry on licensable give times in 24 hour clock). (Please read note 9)	activities (pl	ease
From 13:00 hrs until 23:00 hrs each day		
Please state the maximum number of people at any one time that you intend to allow at the premises during the times when you intend to carry on licensable activities, in staff, organisers or performers. (Please read note 10)		400
If the licensable activities will include the supply of alcohol, please state whether the supplies will be for consumption on or off the premises, or both (please tick as appropriate). (Please read note 11)	On the premises only	
	Off the premises only	
	Both	
Please state if the licensable activities will include the provision of relevant entertain state the times during the event period that you propose to provide relevant entertain note 12)  N/A		

4. Personal licence holders (Please re	ead note 13)		
Do you currently hold a valid personal licence? (Please tick)		Yes 🖂	No
If "Yes" please provide the details of your personal licence below.			
Issuing licensing authority	Manchester City Council		
Licence number Date of issue Date of expiry Any further relevant details	175177 20/04/2015		
5 Previous temporary event notices	you have given (Please read note 14 and tick the box	es that a	nnly
to you)	you have given (1 lease lead note 14 and tiek the box	cs that t	фрту
Have you previously given a temporary event notice in respect of any premises for events falling in the same calendar year as the event for which you are now giving this temporary event notice?		Yes	No 🗌
	nber of temporary event notices (including the es, if any) you have given for events in that same	8	
Have you already given a temporary event notice for the same premises in which the event period:  a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?		Yes	No
6. Associates and business colleagues	s (Please read note 15 and tick the boxes that apply to	you)	
	mporary event notice for an event in the same you are now giving a temporary event notice?	Yes	No
If answering yes, please state the total number of temporary event notices (including the number of late temporary event notices, if any) your associate(s) have given for events in the same calendar year.			N/A
Has any associate of yours already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?		Yes	No 🔀
Has any person with whom you are in business carrying on licensable activities given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?		Yes	No
If answering yes, please state the total number of temporary event notices (including the number of late temporary event notices, if any) your business colleague(s) have given for events in the same calendar year.		N/A	
Has any person with whom you are in business carrying on licensable activities already given a temporary event notice for the same premises in which the event period:  a) ends 24 hours or less before; or  b) begins 24 hours or less after the event period proposed in this notice?		Yes	No

7. Checklist (Please read note 16)	
I have: (Please tick the appropriate boxes)	
Sent at least one copy of this notice to the licensing authority for the area in which the	
premises are situated	
Sent a copy of this notice to the chief officer of police for the area in which the premises are	
situated	
Sent a copy of this notice to the local authority exercising environmental health functions for	
the area in which the premises are situated	
If the premises are situated in one or more licensing authority areas, sent at least one copy of	
this notice to each additional licensing authority	
If the premises are situated in one or more police areas, sent a copy of this notice to each	
additional chief officer of police	
If the premises are situated in one or more local authority areas, sent a copy of this notice to	
each additional local authority exercising environmental health functions	
Made or enclosed payment of the fee for the application	
Signed the declaration in Section 9 below	
8. Condition (Please read note 17)	
It is a condition of this temporary event notice that where the relevant licensable activities descr	ibed in
Section 3 above include the supply of alcohol that all such supplies are made by or under the au	thority
of the premises user.	
9. Declarations (Please read note 18)	
The information contained in this form is correct to the best of my knowledge and belief.	
I understand that it is an offence:	
(i) to knowingly or recklessly make a false statement in or in connection with this temporary evo	ent
notice and that a person is liable on summary conviction for such an offence to a fine not exceed	ling
level 5 on the standard scale; and	
(ii) to permit an unauthorised licensable activity to be carried on at any place and that a person i	s liable
on symmetry conviction for any such offeres to a fine not avocading C20 000, on to immission may	o maore
on summary conviction for any such offence to a fine not exceeding £20,000, or to imprisonment	
term not exceeding six months, or to both.	
term not exceeding six months, or to both.	
term not exceeding six months, or to both.  Signature	
term not exceeding six months, or to both.	
term not exceeding six months, or to both.  Signature  Date	
term not exceeding six months, or to both.  Signature	

For completion by the licensing authority

10. Acknowledgement (Please read note 19)		
I acknowledge receipt of this temporary event notice.		
Signature		
Signature	On behalf of the licensing authority	
Date		
Name of Officer		
signing		

### **NOTES**

#### General

In these notes, a person who gives a temporary event notice is called a "premises user".

The police and local authority exercising environmental health functions may intervene on the grounds of any of the four licensing objectives (the prevention of crime and disorder, public safety, the prevention of public nuisance, and the protection of children from harm) to prevent the occurrence of an event at which permitted temporary activities are to take place or to agree a modification of the arrangements for such an event. However, the licensing authority will intervene of its own volition in the cases described below.

First, it will issue a counter notice if there is an objection to a late temporary event notice (see note 7 below).

Secondly, it may issue a notice in relation to its decision to impose conditions on a temporary event notice (see note 2 below).

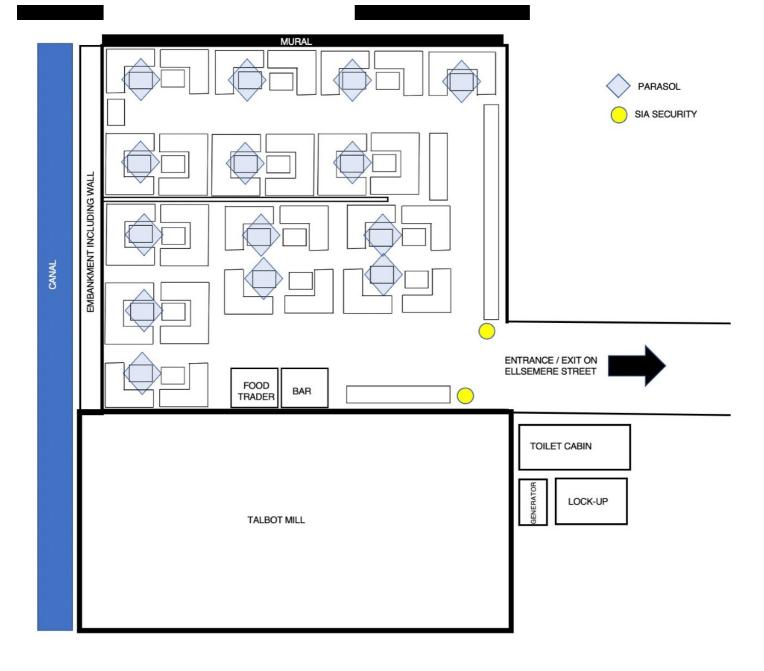
Thirdly, it will issue a counter notice if the first, second, third and fifth of the limits set out below would be exceeded. If any of the limits below are breached or if a counter notice has been issued, any licensable activities taking place would be unauthorised and the premises user would be liable to prosecution. The limitations apply to:

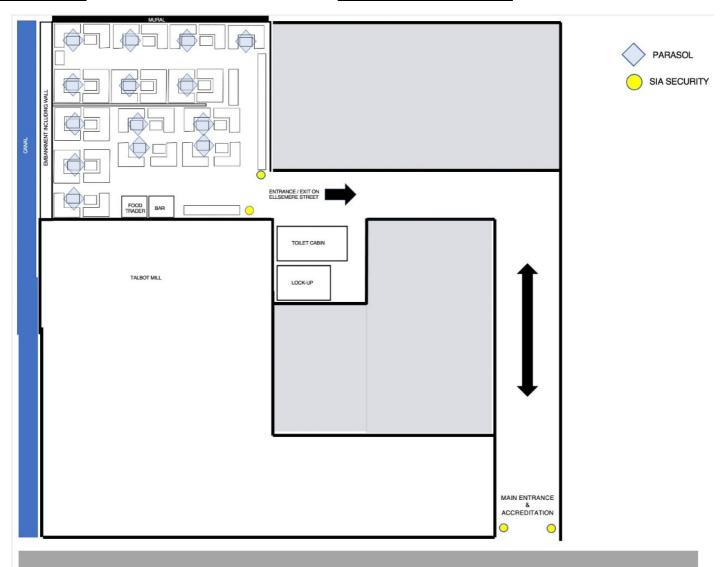
- the number of times a person may give a temporary event notice (50 times per year for a personal licence holder and 5 times per year for other people);
- the number of times a person may give a late temporary event notice (10 times per year for a personal licence holder and 2 times per year for other people);
- the number of times a temporary event notice may be given in respect of any particular premises (12 times in a calendar year);
- the length of time a temporary event may last for these purposes (168 hours or 7 days);
- the maximum aggregate duration of the periods covered by temporary event notices at any individual premises (21 days per calendar year); and
- the scale of the event in terms of the maximum number of people attending at any one time (a maximum of 499).

For the purposes of determining the overall limits of 50 temporary event notices per personal licence holder (in a calendar year) and of 5 for a non-personal licence holder (in a calendar year), temporary event notices given by an associate or a person who is in business with a premises user (and that business involves carrying on licensable activities) count towards those totals. The limits applying to late temporary event notices are included within the overall limits applying to the total number of temporary event notices. Note 15 below sets out the definition of an "associate".

When permitted temporary activities take place, a premises user must ensure that either:

• a copy of the temporary event notice is prominently displayed at the premises; or





ELLESMERE STREET